

November 13, 2014

*Via Fax, E-mail and Mail*

Fax (318) 402-4722

Mr. Daniel R. Keele  
PO Box 303  
Shreveport, LA 71162-0303  
[k9lawyer@bellsouth.net](mailto:k9lawyer@bellsouth.net)

Re: Public Records Request

Dear Mr. Keele:

We have reviewed the public records request addressed to Charlie Caldwell, City Marshal. We will provide all records which may be responsive to your request, but forward this correspondence to let you know what documents may or may not be available.

#### FIRST REQUEST

1. Complete list of all Deputy Marshal or any other Commissions issued by the Office of City Marshal Charlie Caldwell since assuming the office of City Marshal in May 2008.

RESPONSE: The Shreveport City Marshal's Office has a list of current deputies and reserve deputies, along with badge numbers. The Shreveport City Marshall does not have a list of prior deputies and/or those previously holding commissions. See also response to Item 2.

2. Complete list of citizens authorized since May 1, 2008 to carry a commission card and a badge recognized as Deputy City Marshal.

RESPONSE: The only list including any of this information is attached.

3. Complete list of all commission cards issued by Charlie Caldwell since assuming the Office of City Marshal

RESPONSE: See response to Item 2.

4. Complete list of any badges issued by Charlie Caldwell since assuming the Office of City Marshal.

RESPONSE: Beyond the list provided in response to Items 1 and 2 above, the

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Shreveport City Marshal does not have a list of special deputies or the names of individuals to whom honorary badges may have been issued.

5. Complete list of all invoices referencing any badges which may represent the Office of City Marshal for any position, honorary or working Deputy City Marshal, or otherwise representing the Office of City Marshal issued by Charlie Caldwell since assuming the office of City Marshal in May 2008.

RESPONSE: The Shreveport City Marshal's Office does not have a list of such invoices, but will provide for inspection those files which may contain any invoice referenced in the request.

6. Complete list of any badges, commissions or other insignia reported lost since Charlie Caldwell assumed the office of City Marshal in May 2008.

RESPONSE: No such list exists.

7. Complete list of all background checks run, including named individual subject of same, who ran the background check and who authorized background checks since Charlie Caldwell assumed the office of City Marshal.

RESPONSE: No such list exists.

8. Written criteria or policy of the Office of City Marshal for issuing commissions or badges for Deputy City Marshal.

RESPONSE: See attached.

9. Complete list of all Pastors on Patrol or similar program membership since May 1, 2008.

RESPONSE: No such list exists.

10. Complete list of all individuals who performed security scans at or controlled access to the Shreveport City Court under color of law, while wearing any insignia, jackets, uniforms, badges or other matter identifying them as members of the Office of City Marshal, since January 1, 2010.

RESPONSE: Attached is a list of employees of the Shreveport City Marshal's Office, all (or most of whom) perform such duties. The Shreveport City Marshal's Office does not have a list of others who have performed security scans at or controlled access to the

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Shreveport City Court.

SECOND REQUEST

1. List of all Fuel Man Cards (with some identifying designation) issued to the Shreveport City Marshal's Office.

RESPONSE: See attached.

2. Monthly fuel purchases for the above cards since June 1, 2010 including date, location of purchase, driver of vehicle who signed for purchase, mileage of vehicle on date of purchase (where applicable).

RESPONSE: See attached.

3. List of all out of town travel performed by members of the Office of City Marshal, persons holding commission cards, or persons using vehicles owned by, assigned to, or rented/leased by the Office of City Marshal.

RESPONSE: No such list exists.

In your requests, you asked for a response within 5 business days. To ensure compliance with the provisions of the public records, the records will be available today, November 13, 2014 at 3:00 p.m. at the Offices of the Shreveport City Marshal. If you prefer to inspect documents at another time, please advise.

Sincerely,



Chief John Johns

PS – With regard to copying, we enclose herewith the schedule of the charges for copying.

**Section: 10**

**Subject: Special Deputy**

**Policy:** It will be the purpose of this policy to establish clear and concise guidelines that will outline the duties, responsibilities and restrictions regarding Special Deputies.

**Definition:** A Special Deputy is a non-commissioned deputy appointed by the Marshal to perform specific duties within the confines of the City Court building/courtroom.

All Special Deputies will be under the direct supervision of the Marshal, Chief Deputy or courtroom Supervisor while on the grounds of Shreveport City Court.

Individuals that have volunteered to serve as a Special Deputy will be assigned but not limited to the following duties:

1. Assist at the metal detector
2. Assist in the courtroom
3. Assist the courtroom deputies if instructed to do so by the courtroom Supervisor

At no time shall a Special Deputy attempt to make an arrest on or off the grounds of Shreveport City Court.

At no time shall a Special Deputy use their badge to obtain discounts or favors of any kind.

At no time shall a Special Deputy represent themselves as a deputy marshal.

At no time shall a Special Deputy "flash" their badge in an effort to avoid a traffic citation.

At no time shall a Special Deputy perform security work of any kind in the capacity of a Special Deputy for any reason.

At no time shall a Special Deputy collect fines or handle any cash as it pertains to the Marshal Office.

All volunteer Special Deputies shall maintain a professional and courteous demeanor when dealing with the public. Failure to comply with these guidelines set forth in this policy will result in the loss of that individual's status as a Special Deputy.

All property/uniforms purchased by the Marshal's office will be returned in the event an individual loses his/her Special Deputy status or no longer wishes to participate in the Special Deputy program.

**Section: 10.1**

**Subject: Reserve Deputy**

**Policy:** It will be the purpose of this policy to establish clear and concise guidelines that will outline the duties, responsibilities and restrictions regarding Reserve Deputies.

**Definition:** A Reserve Deputy is an individual who has volunteered their time as a fully uniformed Deputy Marshal. A Reserve Deputy is an individual that has been P.O.S.T. certified through an accredited academy, has full arrest authority under Louisiana state law and will be held to the same high standards as a commissioned full-time Deputy Marshal.

Reserve Deputies will work under the direct supervision of the Marshal, Chief Deputy, Asst. Chief or the courtroom Supervisor and will adhere to the following:

At no time shall a Reserve Deputy attend any political, social, church or school function while in the Marshal uniform. Uniforms will only be worn while on their tour of duty at the Marshal's office.

Reserve Deputies shall maintain their annual firearm P.O.S.T. Certification. Reserve Deputies shall not perform traffic stops.

Reserve Deputies shall not wear their uniform or any part of their uniform outside of their assigned tour of duty.

Reserve Deputies shall adhere to the policies and procedures of the Marshal's office.

Reserve Deputies shall not equip their personal vehicles with lights, sirens, etc.

Reserve Deputies shall only use their powers of arrest during their tour of duty at the Marshal's office if a situation warrants an arrest.

Reserve Deputies shall maintain a professional appearance while on duty.

Reserve Deputies shall be respectful, professional and courteous when dealing with the public.

At no time shall a Reserve Deputy "flash" their badge in an effort to avoid a traffic citation.

At no time shall a Reserve Deputy perform security work of any kind.

At no time shall a Reserve Deputy use their badge to obtain discounts for favors of any kind.

# SHREVEPORT CITY MARSHAL BADGE NUMBERS

DEPUTY NAME <small>As of 07/01/2012</small>	CALL SIGN	BADGE NUMBER
MARY HOLBROOK	708	9101
		9102
JOHN JOHNS	702	9103
		9104
CHARLIE CALDWELL	701	9105
		9106
<i>CHASE SWAN</i>	<i>706</i>	9107
		9108
BILL PECK	712	9109
		9110
<i>JONATHAN POWELL</i>	<i>725</i>	9111
		9112
CARL RICHARD	707	9113
		9114
<i>JOHN FELCO</i>		9115
		9116
		9117
DANNY THOMAS	716	9118
<i>SAMMY JOHNSON</i>	<del>716</del>	9119
		9120
		9121
LEESA GOMEZ		9122
		9123
		9124
THERESA WOMACK	724	9125
PATRICIA TAYLOR		9126
		9127
		9128
		9129
		9130
		9131
		9132
		9133
CONNIE COLEMAN	703	9134
STEVE OSTERHOFF	710	9135
		9136
KENNETH SMITH	713	9137
		9138
GEORGE MCCAIN	727	9139
KIRBY DAWSON	721	9140
JAMES JEFFERSON	704	9141
JOEY HESTER	722	9142
PAULA GOLMON		9143

8-19-13 Tony Curtis Williams - Special Deputy

# SHREVEPORT CITY MARSHAL BADGE NUMBERS

PATRICIA IVY		9144
WILLIE MITCHELL	718	9145
		9146
		9147
ANDY STEPHENSON	709	9148
TORONYA GILLYARD		9149
CARI RUIZ	725	9150
ADOLPHUS COLLINS	719	9151
JARED FISHER	728 RESERVE DEPUTY	9152
DERREK BROWN	714	9153
BILL WHITESIDE	715	9154
CHRIS SUSDORFF	729	9155
MIKE MCCONNELL	RESERVE DEPUTY	9156
HARRY BROWN	RESERVE DEPUTY	9157
J.P. PHILLIPS	RESERVE DEPUTY	9158
WENDELL HOLMES	RESERVE DEPUTY	9159
EDDIE WALKER	CENTENARY POLICE	9160
JEFF ENGLADE	CENTENARY POLICE	9161
SCOT DECKER	717	9162
HEATHER BOUCHER	CENTENARY POLICE	9163
ALVIN BUSH	CENTENARY	9164
SCOTT DILLON	CENTENARY	9165
TODD FIELD	CENTENARY	9166
JOHN HANUS	CENTENARY	9167
RICKY GREENE		9168
JUSTIN GREENE		9169
LANCE SWAN	-	9170
<del>CHAS SWAN</del>		<del>9171</del>
JEFF FECHT		9171
ERIC HATFIELD	CONSTABLE CROSS COMMIS.	<del>9172</del> 9174
<del>RICKY MELANCON</del>	<del>PS</del>	
JIM CARLISLE	FIRST POSSIBLE	9180

# RESERVE DEPUTY BADGE NUMBERS

RESERVE DEPUTY NAME <small>As of 07/01/2012</small>	CALL SIGN	BADGE NUMBER
JARED FISHER	728	9152
MIKE MCCONNELL		9156
HARRY BROWN		9157
J.P. PHILLIPS		9158
WENDELL HOLMES		9159
RICKY MELANCON		<del>9170</del> 9172
MATTHEW REED		9173





## Special Shreveport City Deputy Marshal

Name

Rev. Wayne Williams	9-10-08
Zelda Tucker	11-14-08
Thomas Brown	11-17-08
Bishop Fred Caldwell Sr.	12-5-08
Chris Campbell	1-13-09
Charles Hawes	1-13-09
Brian Barber	1-13-09
John Thomas Hamiter	1-13-09
Terrell Myler	
Christina Wimbley	



## Special Shreveport City Deputy Marshal

Name

Dr. Artis Cash	6-25-08
Amie Lynn Caldwell	6-25-08
Archie Thomas	6-26-08
David Bartlett Pierce	7-8-08
Daryllan Brooks	7-8-08
Randall S. Bradford	7-28-08
Billy Lynch	8-5-08
Mino Profialunga	8-25-08
Bob F Wilson	8-25-08
Robert Mc Connell	9-5-08



## Reserve Shreveport City Deputy Marshal

Name

Thomas R Hicks	11/25/08
Michael Pabst	11/25/08
Amelia Yarnell	3/3/10
Robert Moody	4/30/10
Dupree Williams	5/21/10
Wendell L Holmer <sup>(Post Act.)</sup> <sub>(Bomb Tech)</sub>	6-24-10
Hugo A Holland <sub>Call DA</sub>	11-24-10
Eduardo Gonzalez	
Mario Carlos Chavez	
Phillip Neal Brown	



## Special Shreveport City Deputy Marshal

Name

Evelyn Kelly	
Rev Billy Jarget	
Robert Richardson II	
Rachel King	
Becca Barber	
Paul Ray Anderson	
Robert Abbott	3-9-09
Glenn D. Stroud	3-16-09
Justin Morgan Johnson	4-30-09
John Loricke	9-17-09



## Special Shreveport City Deputy Marshal

Name

Bob Wilson	9-29-09
James S. Mason	9-29-09
Jimmy Carroll	10-6-09
Bobby D. Matthews	11-5-09
Elizabeth Gates	11-5-09
Katherine Gilmer	2-18-10
Wajeb Shihadeh	3-17-10
Najib Shihadeh	4-13-10
David Brainin	4-30-10
Jimmy R Adams	6-24-10



## Special Shreveport City Deputy Marshal


Name

Wesley C Adams	6-24-10
Rev. Murphy Hunt	9-3-10
David L Henderson <sup>8-30-54</sup>	9-20-10
<sup>David</sup> Eugene Masley	9-20-10
Justin Scott Greene	10-7-10
Anthony D Neumann	12-20-10
Gregory D. Neumann	12-20-10
BEN BANKS	2-8-11
Charles E. King	6-27-11
Bryan K. Harlan	4-20-12



## Special Shreveport City Deputy Marshal

Name

AARON LYNN DOBYNES / 6-30-11
J.B. Gutierrez /
<del>Demart Hardin</del> 
Troy Ebarb Jr.
Marcus Belcher /
Tex Mercer
LYDELL SCOTT
Kenneth R. Wells
Ricky Adonis Jackson



Special Shreveport City Deputy Marshal

Name

Todd Fecht
WILLIAM BRADFORD JR
RUSSELL WILKINSON
BISHOP ISAAC BROOKS
CEDRIC MILLER





Reserve Shreveport City Deputy Marshal

Name

Jared Fisher
Julian Vera
Chris Robinson
T. Michael Hood
Russell Moon
J. Sh. McEllen ✓
Ray D. Brown ✓
HEATHER BOUCHER ✓
VEEP ENGLADE (SGT) ✓
EDDIE WALKER (LT.) ✓



Reserve Shreveport City Deputy Marshal

Name

PERRY A SCHRAG / <sup>CITY</sup> COUNCIL
KENNETH JAMES WALKENTINE (LONG L)
DAVID LEE RHODES
TRICIA FECHT
TIMOTHY WAYNE ALLEN (LONG XL)
BRANDON HOLIDAY MANKIN
JOHN MATTHEW MANKIN
CHRISTOPHER WILLIAMS
LAMARR LARK



## Reserve Shreveport City Deputy Marshal

Name

Todd Field

John Hanus